

Join Our Team!

About AYEDI

AYEDI is a grassroots organization led by Afghan-Canadian youth, for Afghan-Canadian youth. The first of its kind in Canada, AYEDI is a non-partisan organization that works to build civic engagement and social development amongst Afghan-Canadian youth. We were founded on a belief that Afghan youth can play an active role in creating short- and long- term change for our diaspora. Our mission is to build community capacity, provide enriched programming activities and opportunities, and support inclusive engagement and advocacy.

AYEDI's programs and initiatives are rapidly growing, from our next round of our award-winning Afghan Youth Mentorship Program to our advocacy for Afghanistan. We are seeking motivated and passionate individuals to join our team to further amplify our impact.

This is a great opportunity for you to contribute towards building a powerful movement of young Afghan-Canadians creating sustainable change in our diaspora.

All positions are volunteer and mostly remote, with some in-person events and training. Please note that our in-person meetings and events are in Toronto.

Tips on deciding which positions to apply to:

- If you have experience in organizing and are available 5-10 hours a week, we recommend applying for a Director position.
- If you do not have significant experience but are passionate and would like to contribute; or if you have experience and are only available 5-10 hours a month, we recommend applying for a Committee position.
- If you have higher level experience in specific areas and are interested in grassroots non-profit governance and strategic planning, we recommend applying for an Advisory Board position.

Deadline to apply

Sunday, October 16, 11:59pm EST

How to Apply: [Application Form](#)

Please submit your application for the position that you are interested in by completing the application form. You will be asked to submit a resume and answer specific questions depending on the position.

Contact: Please email team@ayedi.ca with any questions.

Mentorship Program Director (1 position)

We are seeking one (1) motivated individual to join our team as a Mentorship Program Director. Our Afghan Youth Mentorship Program is back for round 2 with a special focus on Afghan refugee youth. You will work alongside our current Program Director, bringing your expertise, passion and enthusiasm for youth social development to further amplify our impact. You will demonstrate a high standard of excellence in your role as the co-director of AYEDI's mentorship program, manage program participants, and supervise program assistants and a steering committee. The required time commitment is 5-10 hours per week, with an increase in hours during peak program periods.

How do I qualify?

- You have strong oral and written communication skills to present, lead and participate in discussions with various audiences and prepare correspondence, documents, and presentations in a professional manner
- You have strong demonstrated knowledge of and experience in managing projects, including: planning, monitoring and delivering results. Previous demonstrated project coordination experience is considered an asset
- You are comfortable and able to work with vulnerable youth
- You can negotiate and mediate resolutions to issues effectively
- You can initiate and nurture strong working relationships with colleagues, program participants and stakeholders and act as a trusted advisor
- You can manage deadlines and competing priorities
- You have experience with and/or strong passion for work in the areas of community development
- Experience working with Afghan-Canadian youth is considered an asset
- You have experience using common computer software
- Vulnerable sector check will be required

Social Media Director (1 position)

The Social Media Director will be responsible for managing all of AYEDI's social media accounts, keeping track of key metrics, exploring innovative ways to improve our social media presence, and responding to emerging issues and events with fast turnaround times. The required time commitment is approximately 5-10 hours per week, with an increase in hours during peak program and project times.

How do I qualify?

- Experience managing and executing across several social media platforms: Instagram, Twitter, Facebook, LinkedIn, YouTube, and TikTok
- Strong written communication skills
- Good entrepreneurial work ethic and a desire to “get the job done”
- Willing to execute daily tasks and work independently and across teams
- Ability to prioritize and follow through effectively, with strong organizational and time management skills
- Strong storytelling ability with an eye for detail and design
- Some familiarity with community development and/or Canadian politics
- Passionate about supporting and making change for the Afghan-Canadian community

Director of Advocacy (1 position)

We are seeking one (1) motivated individual to join our team as Advocacy Director. Our Canadian Campaign for Afghan Peace (CCAP) is just the beginning; AYEDI is pursuing ambitious advocacy goals. We are looking for a political junkie who will lead an advocacy strategy to increase stakeholder and government engagement on issues important to the Afghan-Canadian diaspora. The Advocacy Director will build national awareness, momentum, and support for AYEDI's advocacy priorities and will lead initiatives to increase Afghan community civic engagement. If you're passionate about moving the dial on the Afghanistan crisis and increasing civic engagement within the community, this position is for you. The required time commitment is 5-10 hours a week, with an increase in hours during peak program and project times.

How do I qualify?

- A university degree or an equivalent combination of education, training, and experience
- Relevant experience in community organizing, politics, and/or policy development
- Exceptional aptitude for Canadian politics and government policy
- Knowledge of Canada's policies and response towards Afghanistan
- Proven ability to build and cultivate strong relationships
- Experience managing efforts to influence external stakeholders or policy makers
- Create, energetic, and innovative
- Not afraid to call out a risk
- Superior writing, editing, and proofreading skills
- You have the ability to use good judgment in all aspects of your work, including demonstrated political acuity, sensitivity, discretion and willingness to respect and include the perspectives of others with diverse backgrounds and experiences
- Passionate about supporting and making change for the Afghan-Canadian community

Administrative Director (1 position)

Formerly known as Internal Director, the Administrative Director forms the backbone of our organization. We are looking for a results-driven individual to manage and improve the efficiency of AYEDI's operations and administrative functions, working closely with the Executive Director and Vice President. This includes coordinating the logistics of meetings, maintaining important records and documentation, supporting human resources functions, and developing important written documents. The required time commitment is approximately 5-10 hours per week, with an increase in hours during peak program and project times.

How do I qualify?

- Interest and experience in roles (volunteer or work) involving administrative functions and streamlining operations
- Exceptional people management and organizational skills
- Outstanding aptitude for writing, editing, and proofreading
- Aptitude for problem-solving and multitasking
- Strong ability to synthesize information into accessible formats
- Passionate about supporting and making change for the Afghan-Canadian community
- Degree in Administration or equivalent is considered an asset

Sponsorship Director (1 position)

We are seeking one (1) motivated individual to join our team as Sponsorship Director. We are looking for a results-driven, people person who will be responsible for coordinating our sponsorship efforts, developing relationships with new and existing sponsors, and investigating funding opportunities. The required time commitment is approximately 5-10 hours per week, with an increase in hours during peak program and project times.

How do I qualify?

- You have previous experience within a sponsorship or fundraising position
- You have exceptional people management and negotiation skills
- You are a self-starter with an entrepreneurial mindset
- You have an understanding of the culture and goals of non-profit organizations
- You have experience working with a diverse range of stakeholders
- Outstanding organizational and communication skills
- Passionate about supporting and making change for the Afghan-Canadian community
- Experience in donor relations, philanthropy, and/or securing sponsorship for non-profit organizations is an asset

AYEDI Advisory Board (2 positions)

AYEDI is recruiting members for our Advisory Board! The Advisory Board serves as a critical community champion of AYEDI. It is a volunteer group that gives advice and support to our Executive Board. Individuals on the Advisory Board will have unique skills and knowledge that will complement the knowledge of the Executive Board, ultimately aiding us in effectively guiding and governing AYEDI. Advisory Board members contribute in different ways depending on their unique professional expertise; their diverse knowledge of Afghan youth perspectives; their connections to local or national resources; their aptitude for navigating strategic planning and governance; their demonstrated interest in community building in the Afghan-Canadian community; and other forms of contributions.

The Advisory Board is ideal for candidates who have high level experience in various areas and are passionate about grassroots non-profit governance and strategic planning. There is no minimum or maximum age to be an Advisory Board member and no specific type of experience(s) you need to have. Afghans from anywhere in Ontario can apply. This is an opportunity to contribute in a meaningful way to the development and growth of Afghan-Canadian youth and be recognized for your distinguished expertise and service.

What can I expect to do in this role?

- Make recommendations and provide key advice to the Executive Board
- Support with setting governance objectives, organizational policies, and long-term goals
- Maintain effective partnerships and communication with the community, AYEDI's members, and our stakeholders
- Provide feedback, advice, and/or assistance with a variety of high level tasks
- Attend mandatory monthly meetings
- Must be willing to serve on the Advisory Board for a minimum 2-year term

How do I qualify?

- Advisory Board members can bring a variety of skills and experience, including, but not limited to: non-profit governance, community organizing, politics, fundraising, grants and sponsorship, Afghan community building, mental health, and youth expertise
- Can listen, analyze, and think clearly and creatively
- Initiate and nurture strong working relationships with colleagues and stakeholders and act as a trusted advisor
- Not hesitant to ask questions or call out a risk
- Can open doors in the community
- Attention to detail and strong ability for time management/meeting deadlines
- Understanding and commitment to AYEDI's Mission, Vision, and Pillars
- Passionate about supporting and making change for the Afghan-Canadian community

Mentorship Program Assistants (3-4 positions)

Are you an Afghan youth aged 15 to 25 and want to get more involved with supporting Afghan refugee youth? We are looking for four (4) motivated people to join AYEDI as Program Assistants to help our Mentorship Program Directors with delivering our Afghan Youth Mentorship Program. In this role you will help with program logistics and build your skills in areas such as public speaking, program delivery, and non-profit management. The required time commitment is approximately 2-5 hours per week.

How do I qualify?

- Professional and can build good relationships with team members, youth participants, adult mentors, and stakeholders
- Motivated and takes initiative
- Good judgement and can demonstrate sensitivity in dealing with youth from vulnerable backgrounds
- Willingness to learn and incorporate feedback
- Strong time management skills and meeting deadlines
- Good writing skills and can participate in discussions with various audiences
- You have experience using common computer software
- Passionate about supporting and making change for the Afghan-Canadian community

Advocacy Committee (several positions open)

We are looking for several motivated people to join AYEDI's Advocacy Committee to support the development and implementation of our advocacy and civic engagement strategy under the leadership of the Advocacy Director. If you are passionate about moving the dial on the Afghanistan crisis and increasing civic engagement amongst the Afghan-Canadian diaspora, this committee role is for you. AYEDI is looking for people who are politically savvy with strong writing and verbal communication skills to advise and work on our advocacy initiatives, including the Canadian Campaign for Afghan Peace (CCAP) and other initiatives. The required time commitment is approximately 2-5 hours per week. There is no age limit for this position.

How do I qualify?

- A university degree or an equivalent combination of education, training, and experience
- Relevant experience in community organizing, politics, and/or policy development
- Aptitude for Canadian politics and government policy
- Knowledge of Canada's policies and response towards Afghanistan
- Create, energetic, and innovative
- Not afraid to call out a risk
- Superior writing, editing, and proofreading skills
- You have the ability to use good judgment in all aspects of your work, including demonstrated political acuity, sensitivity, discretion and willingness to respect and include the perspectives of others with diverse backgrounds and experiences
- Passionate about supporting and making change for the Afghan-Canadian community