

Join Our Team!

About AYEDI

AYEDI is a grassroots organization led by Afghan-Canadian youth, for Afghan-Canadian youth. The first of its kind in Canada, AYEDI is a non-partisan organization that works to build civic engagement and social development amongst Afghan-Canadian youth. We were founded on a belief that Afghan youth can play an active role in creating short- and long- term change for our diaspora. Our mission is to build community capacity, provide enriched programming activities and opportunities, and support inclusive engagement and advocacy.

AYEDI's programs and initiatives are rapidly growing. We are seeking motivated and passionate individuals to join our Executive Board to further amplify our impact.

This is a great opportunity for you to contribute towards building a powerful movement of young Afghan-Canadians creating sustainable change in our diaspora.

All positions are remote and volunteer.

Deadline to apply

Friday, February 12, 2021 11:59pm

Interviews will be taking place on:

- Thursday, February 18
- Friday, February 19
- Saturday, February 20

How to Apply

Please submit your application for the position that you are interested in by completing [this form](#). You will be asked to submit a resume and answer specific questions depending on the position.

Contact

Please email team@ayedi.ca with any questions.

Policy, Research, and Evaluation Director (1 position)

If you're interested in advocacy and are passionate about policy and research, this position is for you! AYEDI is looking for an enthusiastic and detail-oriented individual to work on a number of exciting projects related to AYEDI's advocacy priorities. The required time commitment is approx. 5 hours per week, with an increase in hours during peak program and project times.

What can I expect to do in this role?

Independently and as part of a team, you will:

- Be responsible for devising and implementing a coherent advocacy strategy in relation to AYEDI's annual strategic priorities through:
 - conducting research;
 - developing policy briefs, reports, fact sheets, and presentations for internal and external audiences;
 - supporting and advising on government relation activities;
 - and other tasks as needed.
- Perform research and analysis in areas to support AYEDI's strategic priorities
- Conduct ongoing environmental scanning, comprehensive analysis, and literature searches to inform proactive identification of key issues, players, and influences for AYEDI and support AYEDI programs and projects
- Track media and government coverage (e.g., key Canadian government committees, ministries, and other advisory bodies) of issues pertaining to AYEDI's strategic priorities
- Provide strategic advice and consultation to the Executive Director, Vice President, Executive Board, and Advisory Board on significant government relations, policy, and media issues related to AYEDI's strategic priorities
- Proactively identify opportunities to influence policy and build strategic alliances
- Excel at using evidence to develop persuasive fact-based briefs and information
- Collaborate closely with Communications Director in the development of communications materials
- Develop and report on key metrics for program evaluations and outcomes
- Develop and manage surveys and program evaluations for all projects and programs
- Conduct evaluations of AYEDI's projects and programs, to be developed into reports (Program Reports, Annual Report)

How do I qualify?

- A university degree or an equivalent combination of education, training, and experience
- Recent, relevant, and progressive experience in research, analysis, policy development, and report preparation related to the community and/or non-profit sector
- Strong ability to synthesize information into accessible formats
- Ability to use data and stories to inform decision-making and persuade opinion
- Superior writing, editing, and proofreading skills
- Knowledge of community development and/or strong interest in Canadian politics and government policy
- Passionate about supporting and making change for the Afghan-Canadian community