

Join Our Team!

About AYEDI

AYEDI is a grassroots organization led by Afghan-Canadian youth, for Afghan-Canadian youth. The first of its kind in Canada, AYEDI is a non-partisan organization that works to build civic engagement and social development amongst Afghan-Canadian youth. We were founded on a belief that Afghan youth can play an active role in creating short- and long- term change for our diaspora. Our mission is to build community capacity, provide enriched programming activities and opportunities, and support inclusive engagement and advocacy.

AYEDI's programs and initiatives are rapidly growing. We are seeking motivated and passionate individuals to join our Executive Board to further amplify our impact.

This is a great opportunity for you to contribute towards building a powerful movement of young Afghan-Canadians creating sustainable change in our diaspora.

All positions are remote and volunteer.

Deadline to apply

Friday, February 12, 2021 11:59pm

Interviews will be taking place on:

- Thursday, February 18
- Friday, February 19
- Saturday, February 20

How to Apply

Please submit your application for the position that you are interested in by completing [this form](#). You will be asked to submit a resume and answer specific questions depending on the position.

Contact

Please email team@ayedi.ca with any questions.

Communications Director (1 position)

The Communications Director will be responsible for the external communications of AYEDI. This is an excellent opportunity to get involved with a variety of different projects and collaborate across the organization. The required time commitment is approximately 4 hours per week, with an increase in hours during peak program and project times.

What can I expect to do in this role?

Independently and as part of a team, you will:

- Develop and implement an integrated, organization-wide strategic communications plan to broaden awareness of AYEDI programs and strengthen the organization's brand identity across key stakeholder audiences
- Curate regular content for AYEDI's various communication platforms, including organization website, monthly blog posts, monthly newsletter, and press releases
- Regularly liaise with Graphic Designer on content creation and design
- With the Policy, Research, and Evaluation Director, develop Program Reports and AYEDI's Annual Report
- Create a brand and public relations strategy that will allow the AYEDI Executive and Advisory Board to cultivate and enhance meaningful relationships with targeted, high-level external audiences, including the media, public officials, and key influencers
- Work with the Executive and Advisory Boards to recognize internal and external communications opportunities and solutions, and define and execute appropriate strategies to support them
- Respond to emerging issues and events with fast turnaround times

How do I qualify?

- Minimum 1 year of experience in a communications role
- Experience managing and executing across several communications media platforms
- Strong written communication skills are required
- Proficiency in social media management is required, including experience with Facebook, Instagram, and Twitter, and experience or a willingness to learn LinkedIn, YouTube, Canva, and GSuite (Gmail, Google Calendar, Google Drive)
- Good entrepreneurial work ethic and a desire to "get the job done"
- Willing to execute daily tasks and work independently and across teams
- Ability to prioritize and follow through effectively, with strong organizational and time management skills
- Problem solver and strong analytical thinker who can quickly adapt to changing needs and opportunities
- Strong storytelling ability with an eye for detail and design
- Familiarity with community development and/or Canadian politics
- Passionate about supporting and making change for the Afghan-Canadian community